

# OnePass 등록 (기존 사용자)

접속 URL: <http://www.westlaw.com/>

[필요사항] Westlaw Registration Key (예: 9472835-XQJWM4)

## 1. Update an existing OnePass profile 클릭

OnePass Sign In

Username [Forgot username?](#)

Password [Forgot password?](#)

Save my Username  
 Save my Username and Password  
 Remember Me on this Computer [?]

**Sign In**

[Create a OnePass profile](#)  
**[Update an existing OnePass profile](#)**  
[Add a Registration Key](#)  
[Learn more about OnePass](#)

## 2. 기존 Username과 Password 입력 후 Sign In

Username [Forgot username?](#)

Password [Forgot password?](#)

Show Text

**Sign in**

[Create a OnePass profile](#)

## 3. Verify (이용자 확인)

Verify

Select an authentication method.

Email sa\*\*\*\*\*@gdi.co.kr with a code  
**①**  ? Answer your security question

**Continue**

## (보안질문 선택한 경우)

Verify

Please answer your security question.

**Security question**  
What is your city of birth?

**Answer**

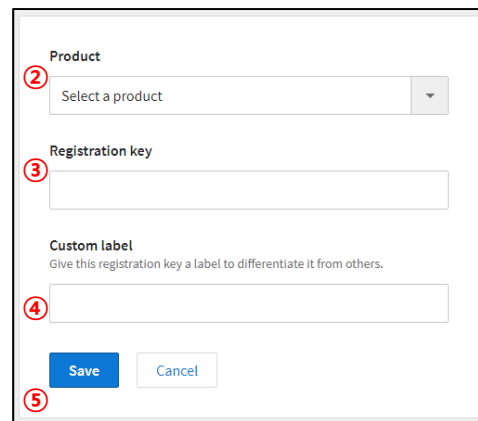
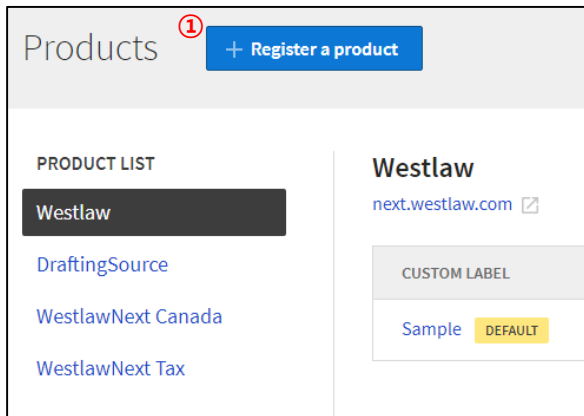
**②**   Show Text

**Verify**

① 이메일 확인 또는 보안질문 확인 중에서 선택 후 **Continue** 클릭

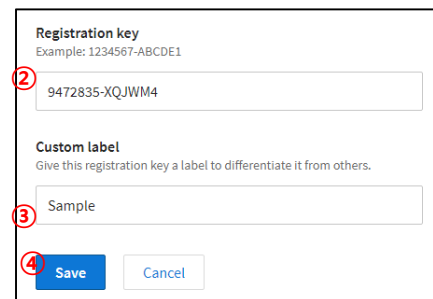
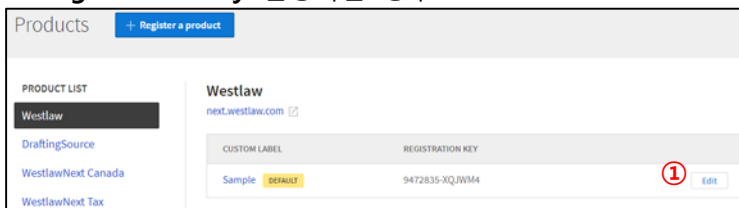
② 보안질문에 대한 답변(본인이 계정 만들 때 설정한 답변) 입력 후 **Verify** 클릭

#### 4. 제품 등록 하는 경우



- ① Register a product 클릭
- ② Product 선택
- ③ Registration Key 입력: 부여받은 Key (예: 9472835-XQJWM4)
- ④ Custom label 입력: 검색 이력 구분을 위함. 본인이 편리한 내용으로 입력 (예: GDI, Kim 등)
- ⑤ Save 클릭

#### 5. Registration Key 변경하는 경우



- ① Edit 클릭
- ② Registration Key 입력: 부여받은 Key (예: 9472835-XQJWM4)
- ③ Custom label 입력: 검색 이력 구분을 위함. 본인이 편리한 내용으로 입력 (예: GDI, Kim 등)
- ④ Save 클릭

## 6. PROFILE : 개인정보 변경하는 경우

THOMSON REUTERS  
OnePass

PRODUCTS PROFILE SECURITY

Hi, Gil-dong Sign out

### Profile

PROFILE SETTINGS

- Personal information
- Username
- Password

#### Personal information Edit

**First name**  
Gil-dong

**Last name**  
Hong

**Email**  
sample01@gdi.co.kr

**Additional emails**  
None

## 7. SECURITY : 보안설정 변경하는 경우

THOMSON REUTERS  
OnePass

PRODUCTS PROFILE SECURITY

Hi, Gil-dong Sign out

### Security

SECURITY SETTINGS

- Two-step authentication
- Security questions
- Alternate password

#### Two-step authentication

Two-step authentication keeps your profile secure by requiring a code in addition to your normal password. This acts as an extra layer of security to ensure no one else is able to access your profile.

Two-step authentication

Authentication methods + Add authentication method

Email

CUSTOM LABEL	EMAIL	
Profile Email <span>DEFAULT</span>	sample01@gdi.co.kr	<span>Verify</span> <span>Edit</span>